



2024 Open Hearing on Reports of the Policy Review Committee & House Rules Review Committee

Brandi Hamilton, Speaker of the House

Wednesday, January 17, 2024
6:00pm – 7:00pm ET

For Every Pharmacist. For All of Pharmacy.

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Objectives

1. Review the 2023-2024 House Rules Review Committee Report
2. Review the 2023-2024 Policy Review Committee Report
3. Briefly discuss next steps in the process

Webinar scheduled for 60 minutes:

10 mins for intro/overview

15 mins House Rules Review Committee

15 mins Policy Review Committee

20 mins for final comments/questions and next steps

Webinar Process

To request to speak during the webinar, click on the **raise hand** button. You will be placed in the queue and recognized by the moderator.

Provide written questions/comments through the **question panel** or send an email to **HOD@aphanet.org**. Written comments may be limited due to time but will be made available to the Policy Committee.

The moderator, chairs, and APhA Staff will clarify issues but will not engage in debate. Be courteous to your colleagues in your communications.

We want your perspective to ensure other delegates are better informed on policies and proposals up for review and debate during the March 2024 House session.

APhA Antitrust Statement

The American Pharmacists Association complies with all Federal and State Antitrust laws, rules and regulations. Therefore:

- 1) Meetings will follow a formal, pre-approved agenda which will be provided to each attendee. Participants at meetings should adhere strictly to the agenda. Subjects not included on the agenda should generally not be considered at the meeting.
- 2) The agenda will be specific and will prohibit discussions or recommendations regarding topics that may cause antitrust problems, such as prices or price levels. In addition, no discussion is permitted of any elements of a company's operations which might influence price such as:
 - 1) Cost of operations, supplies, labor or services;
 - 2) Allowance for discounts;
 - 3) Terms of sale including credit arrangements; and,
 - 4) Profit margins and mark ups, provided this limitation shall not extend to discussions of methods of operation, maintenance, and similar matters in which cost, or efficiency is merely incidental.
- 3) It is a violation of Antitrust laws to agree not to compete, therefore, discussions of division of territories or customers or limitations on the nature of business carried on or products sold are not permitted.
- 4) Boycotts in any form are unlawful. Discussion relating to boycotts is prohibited, including discussions about blacklisting or unfavorable reports about particular companies including their financial situation.
- 5) Whenever discussion borders on an area of antitrust sensitivity, the Association's representative should request that the discussion be stopped and ask that the request be made a part of the minutes of the meeting being attended. If others continue such discussion, the webinar will be terminated.



House Activities Since March 2023

- House Rules Review Committee
- Policy Review Committee

HOD Activity Since March 2023

- House Rules Review Committee
 - In depth review of House operations
- Policy Review Committee
 - **Charge 1:** 0 Items
 - **Charge 2:** 37 Items
 - **Charge 3:** 85 Items

Recommendations to:

- **Retain – 27** (Items 1-27)
- **Archive – 1** (Item 37)
- **Amend – 94** (Items 28-36 and 38--122)
- **Rescind – 0**



2023-2024 House Rules Review Committee Recommendations

Report for March 2024 House Session at APhA2024 in Orlando, FL

House Rules Review Committee Report

2023-2024 House Rules Review Committee Members

- Michael A. Mone, Chair
- Sara McElroy, Vice Chair
- Nancy A. Alvarez
- Lawrence “LB” Brown
- Charlie Mollien
- Garth Reynolds
- Veronica Vernon

House Rules Review Committee Report

Proposed Guidance

- Process and criteria for future parliamentarian selection
- Best practice for taking actions on Committee recommendations to proposed policy statements
- Unfilled delegate seats
- Consent agenda processes and procedures
- Best practice for handling abstention votes
- Timeline for acceptance and review of Speaker-elect candidate applications
- Recommendations to refer items to the APhA Board of Trustees
- Renumbering of the Rules

Proposed Rule Changes

- **Rule 3** – Speaker Appointment of Unfilled Delegate Seats
- **Rule 7** – Consent Agenda
- **Rule 9 (former 8)** – Nomination and Election of Speaker-elect
- **Rule 10 (former 9)** – Amendments to Resolutions
- **Rule 11** – Motion to Reject
- **Rule 15 (former 13)** – New Business
- **Rule 17 (former 15)** – Policy Reference Committee
- **Rule 19 (former 17)** – Unfinished and Referred Business Items

House Rules Review Committee Report

Process and criteria for future parliamentarian selection

- Recommendation for Board Policy to handle the process of parliamentarian selection

Best practice for taking actions on committee recommendations to proposed policy statements

- Recommendations made by the Policy Reference and New Business Review Committees may be adopted, rejected, amended or referred by the House of Delegates once introduced.

Unfilled delegate seats

- The committee reaffirmed the Speaker of the House's right to directly appoint unfilled delegate seats, should Affiliated State Organizations be unable to appoint their delegates by the requested due date.

House Rules Review Committee Report

Consent agenda processes and procedures

- The committee reaffirms existing guidance to conduct an electronic poll in advance of an in-person March House session to encompass policy recommendations from both the Policy Reference and New Business Review committees.
- Special attention should be given to how any delegate may make a motion for the removal of a section from the consent agenda for further discussion.

Best practice for handling abstention votes

- The committee recommends removal of “Abstain” as an option on the electronic poll, to accomplish the same result, while eliminating unnecessary confusion.

Timeline for Speaker-elect candidate applications

- The Committee discussed the timeline for accepting applications for consideration to be slated as a candidate for Speaker-elect, specifying that all applications be submitted no later than 30 days before the upcoming House session at which election-related activities shall occur.

House Rules Review Committee Report

Recommendations to refer items to the APhA Board of Trustees

- The Committee recommends more explicit mention in the rules for referred items of business, to ensure reference of items no later than the conclusion of the subsequent Annual Meeting.

Renumbering of the Rules

- As a result of the preceding guidance, the Committee recommends revisions to the existing order of House of Delegates Rules of Procedure, to integrate two new rules of procedure in sequential order.

House Rules Review Committee Report

Rule 3 Speaker Appointment of Unfilled Delegate Seats – Proposed Modifications

Per APhA Bylaws Article VI, Section 2, subsection A.i, the Speaker may appoint delegates to unfilled delegate seats of Affiliated State Organizations (ASO). The Speaker will give preference to appointing delegates who served the delegation in previous House sessions. The Speaker must select an individual who resides or works within the state represented by the ASO and ~~for~~ which they will represent in the House. This process also applies to delegations ~~who~~ that have an inactive delegate seat per APhA Bylaws Article VI, Section 2, Subsection G. The Speaker will ~~make a reasonable attempt to~~ notify the ASO executive staff of the Speaker appointment. ~~In the event the ASO has a preferred individual to serve in the House after the Speaker has made the appointment, then the ASO's choice will take precedence if it is received not less than 30 days prior to any House session.~~ All individuals appointed under this rule will be seated with their ASO's delegation, irrespective of whether the ASO or the Speaker appointed them into the seat.

House Rules Review Committee Report

Rule 7 Consent Agenda – Proposed New Rule

The House of Delegates may use electronic methods to conduct business by Consent.

The items of House business that may be considered by Consent shall be:

1. Policy Reference Committee Report (PRefC) and
2. New Business Review Committee Report (NBRC)

Delegates will be presented with the PRefC and the NBRC Reports not later than thirty (30) days before commencement of the first session of the House of Delegates. Delegates will have not less than ten (10) business days within which to designate their support for or against each whole-numbered section of the PRefC and NBRC Reports. Delegates will vote to either “agree” or “disagree” with the inclusion of each whole number section of the PRefC and NBRC reports in a consent agenda. Amendments will not be considered in the electronic consent process.

House Rules Review Committee Report

Rule 7 Consent Agenda – Proposed New Rule (continued)

A quorum consisting of 80% or more of registered Delegates voting shall be required for any whole-numbered sections of the PRefC or NBRC to be added to the Consent Agenda. The Consent Agenda shall be further comprised of any whole-numbered section of the PRefC or NBRC reports that receive votes of approval of 75% or more. Any whole-numbered section of the PRefC or NBRC report that has not received a quorum of votes or fails to reach a 75% approval vote shall be included on the regular House Agenda for individual consideration.

The House of Delegates will receive an electronic report that contains the entire subject matter of the recommendations including the whole-numbered items approved for placement on the Consent Agenda, and those for individual consideration that have not been included on the Consent Agenda.

House Rules Review Committee Report

Rule 7 Consent Agenda – Proposed New Rule (continued)

At the House of Delegates session where the Consent Agenda is considered, any Delegate may make a motion for the removal of any whole-numbered section(s) contained on the Consent Agenda for separate debate and voting by Delegates. Once a second is received, the item will be considered separately.

House Rules Review Committee Report

Rule 9 Nomination & Election of Speaker-elect – Proposed Modifications

The House of Delegates Committee on Nominations shall consist of five Delegates, including the Chair, and shall be appointed by the Immediate Past (non-incumbent) Speaker of the House of Delegates. ~~and that The~~ Committee shall meet either in person or using technology assisted meeting platforms no later than one day before the first preceding the House session at which election-related activities shall occur to interview and slate ~~select~~ up to two (2) candidates for the office of Speaker-elect of the House of Delegates.

Nominees for the office of Speaker-elect of the House of Delegates shall submit or shall cause to be submitted a declaration of intent to be nominated for the office of Speaker-elect not less than thirty (30) days preceding the House session at which election-related activities of the Speaker-elect occur. The declaration of intent shall be made on forms electronically available on the House of Delegates web page. Incomplete or late forms will not be considered by the Committee on Nominations.

House Rules Review Committee Report

Rule 9 Nomination & Election of Speaker-elect – Proposed Modifications

Elections for Speaker-elect will occur every even-numbered year. ~~Only~~ Up to two (2) candidates for the office of Speaker-elect of the House of Delegates shall be slated ~~nominated~~ by the Committee on Nominations, and this report shall be presented prior to the House session at which election-related activities shall occur. No member of the Committee on Nominations shall be nominated by that Committee. All ~~candidates~~ nominees ~~examined~~ interviewed by the Committee shall be notified of the results as soon as possible after the ~~nominees~~ candidates have been ~~selected~~ slated by the Committee on Nominations.

House Rules Review Committee Report

Rule 9 Nomination & Election of Speaker-elect – Proposed Modifications

Formal campaigning for the office of Speaker-elect shall be in accordance with APhA's campaign guidance and rules and shall not begin until the start of the Annual Meeting at which a Speaker-elect is to be elected.

A majority vote of delegates present and voting is required for election. If no majority is obtained on the first ballot, a second ballot shall be cast for the two candidates who received the ~~largest~~ most votes on the first ballot.

House Rules Review Committee Report

Rule 10 Amendments to Resolutions – Proposed Modifications

All amendments to Motions to Adopt made by the Policy Reference Committee or Motions to Adopt made by the New Business Review Committee ~~recommendations or New Business Item Statements~~ shall be submitted in writing, handwritten or provided electronically, to the Secretary through a designated process confirmed by the Speaker for each House session. There are no secondary amendments or “friendly” amendments. The Speaker will rule any delegates out of order who express a desire to make a secondary amendment or “friendly” amendment.

House Rules Review Committee Report

Rule 11 Motion to Reject – Proposed New Rule

A Motion to Reject made by a Committee in its Report shall be considered the same priority as a Motion to Adopt and shall be subject to all other Robert's Rules, except for those that conflict with these House Rules of Procedure.

Upon ADOPTION of the Motion to Reject, the item is no longer in business and can only be subject to a successful Motion to Reconsider, properly made, seconded, and adopted. Whereupon the Motion to Reject remains the status of the action before the House. The Motion to Reject must be defeated before a motion to Adopt is in order.

Upon DEFEAT of the Motion to Reject, the item reverts to any original language of the Delegate or Committee and is considered in business when a Delegate makes a Motion to Adopt and it is properly seconded, whereupon the item is subject to all other Robert's Rules except those that conflict with these House Rules of Procedure.

House Rules Review Committee Report

Rule 15 New Business – Proposed Modifications

The New Business Review Committee shall consist of 7–10 delegates, including the Chair, and are appointed by the Speaker. The Committee members should be present for open forum sessions held in person or virtually. After reviewing feedback provided from APhA members, the Committee will meet in executive session to propose motions to the House of Delegates on ~~develop recommendations on assigned~~ New Business Items. New Business Items are due to the Speaker of the House no later than 60 days before the start of any House session where regular action on New Business Items (not urgent items) are scheduled to take place. An urgent item can be considered, ~~without a suspension of the House rules~~, if presented to the Speaker, with necessary background information, at least 24 hours prior to the beginning of any House session. Urgent items are defined as matters that, due to the nature of their content, must be considered by the House outside of the normal policy processes.

House Rules Review Committee Report

Rule 15 New Business – Proposed Modifications (continued)

The House leadership (Speaker, Speaker-elect [when present], and Secretary) will evaluate submitted urgent items based on the timely and impactful nature of the presented item and determine if the urgent item is to be ~~agendaed~~ ~~approved~~ as New Business. The House shall then be informed of any approved urgent items to be ~~considered~~ agendaed ~~by the House~~ as soon as is possible by the Speaker. ~~Approved~~ Agendaed urgent items shall be considered with other New Business Items and discussed during the New Business Open Hearing, if one is scheduled to take place. No immediate action shall be taken on urgent new business items without prior review of proposed statements and background information by all delegates. ~~Appropriate action will be recommended by~~ The New Business Review Committee shall consider the urgent new business item in the same manner as other New Business Items. Urgent items denied consideration by House Officers may still be addressed by the House, with a suspension of House rules at the House session where New Business will be acted upon.

House Rules Review Committee Report

Rule 15 New Business – Proposed Modifications (continued)

The New Business Review Committee's report to the House of Delegates shall be either a

Motion to:

A. Adopt, or

B. Reject.

~~C. include one of the following recommended actions for each New Business Item considered:-~~

~~a) Adoption of the New Business Item~~

~~b) Rejection of the New Business Item~~

~~c) Referral of the New Business Item~~

~~d) Adoption of the New Business Item as amended by the committee~~

~~e) No action~~

House Rules Review Committee Report

Rule 15 New Business – Proposed Modifications (continued)

The New Business Review Committee's ~~recommendations~~ motions will be addressed by the House of Delegates in the following order:

1. New Items submitted by the Policy Review Committee
2. General New Business Items
3. Urgent New Business Items

~~If the New Business Review Committee recommends no action on a New Business Item, the Speaker of the House shall place the New Business Item before the House of Delegates for consideration and action.~~ Each whole-numbered statement within the New Business Item ~~should~~ will be considered separately, unless a Motion to consider all whole-numbered statements as a single item is properly made, seconded and agreed to by the House ~~A consent agenda process may be used to consider multiple recommendations within a single New Business Item,~~ in accordance with Robert's Rules of Order. New Business Items can be considered at a virtual session of the House of Delegates at the discretion of the Speaker, in accordance with these rules of procedure. Debate on new business items in a virtual session will be time limited. At the Speaker's discretion, proposed New Business items may be referred to the next session of the House for further deliberation.

House Rules Review Committee Report

Rule 17 – Policy Reference Committee

The House of Delegates Policy Reference Committee shall consist of the chair of the Policy Committee, two or three members of the Policy Committee, and three or four new members appointed by the Speaker of the House. Members of the Committee must be delegates and should be present for open forum sessions held in person or virtually. The Policy Reference Committee shall consider delegate comments received through open forums, webinars, and other communication means and meet in executive session to issue their report and recommendations prior to the House session where those recommendations would be considered by the House.

The Policy Reference Committee's report to the House of Delegates shall be either a

Motion to:

A. Adopt, or

B. Reject.

House Rules Review Committee Report

Rule 19 Unfinished and Referred Business – Proposed Modifications

Upon confirmation of an “Unfinished Business Item”, the Speaker must clearly identify within the “Actions of the House Report” how Unfinished Business Items will receive further action. Unless defined within a motion from a Delegate, the Speaker, in consultation with the Secretary of the House, has the authority to assign “Unfinished Business Items” to an appropriate House Committee, the Board of Trustees, or a future session of House business for further action.

An update on “Unfinished Business Items” ~~or any “Referred Business Items”~~ from any prior House session should be provided by the Speaker at future House sessions until action has been taken by the House on that item. ~~or no further action is recommended on the item.~~

Where a motion is made to refer an item of business and properly passed by delegates during a House of Delegates session, the Speaker shall in a Speaker’s Report to the House inform the House of any action taken regarding such referral, no later than the conclusion of the subsequent Annual Meeting & Exposition.



Opportunity for Discussion

- **House Rules Review Committee Report**

House Rules Review Committee Report

Proposed Guidance

- Process and criteria for future parliamentarian selection
- Best practice for taking actions on Committee recommendations to proposed policy statements
- Unfilled delegate seats
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- **Rule 17 (former 15)** – Policy Reference Committee
- **Rule 19 (former 17)** – Unfinished and Referred Business Items



2023-2024 Policy Review Committee Recommendations

Report for March 2024 House Session at APhA2024 in Orlando, FL

Policy Review Committee Report

2023-2024 Policy Review Committee Members

- Jennifer Adams, Chair
- Krista Capehart
- Evan Colmenares
- Jennifer Courtney
- Hannah Fish
- Sridhar Rao Gona
- Nimit Jindal
- Traci Poole
- Stephen Presti

Policy Review Committee Report

Charges

1. Policy that has not been reviewed or revised in the past 10 years
2. Policy related to statements adopted in the most recent House session (from March 2023)
3. Contemporary issues, if applicable, as identified by the Speaker
 - The Speaker of the House charged the Committee to review and standardize all APhA policy containing the word “furnish”, and all policies utilizing “People-Centric” and “Regulatory” language

Charge 1	0 Recommendations
Charge 2	37 Recommendations
Charge 3	85 Recommendations

Policy Review Committee Report

Potential Recommendations

- Retain
- Amend
- Archive
- Rescind

Policy Review Committee Report

122 Total Recommendations for Action by the House

Upon reviewing all currently adopted APhA policies, the committee provided 122 recommendations related to newly adopted policy from the March 2023 House of Delegates.

- Recommend to Retain – **27**
- Recommend to Amend – **94**
- Recommend to Archive – **1**
- Recommend to Rescind – **0**

Policy Review Committee - Amend

Recommend to Amend – Item #28

2018 Pharmacist Workplace Environment and Patient Safety

1. APhA supports staffing models that promote safe provision of patient care services and access to medications.
2. APhA encourages the adoption of patient centered quality and performance measures that align with safe delivery of patient care services ~~and opposes the setting and use of operational quotas or time-oriented metrics that negatively impact patient care and safety.~~
3. APhA denounces any policies or practices of third-party administrators, processors, and payers that contribute to a workplace environment that negatively impacts patient safety. APhA calls upon public and private policy makers to establish provider payment policies that support the safe provision of medications and delivery of effective patient care.
4. APhA urges pharmacy ~~personnel practice employers~~ to establish collaborative mechanisms that engage the pharmacist in charge of each practice, pharmacists, pharmacy technicians, and pharmacy staff in addressing workplace issues that may have an impact on patient safety.
5. APhA urges employers to collaborate with the pharmacy staff to regularly and systematically examine and resolve workplace issues that may have a negative impact on patient safety.
6. APhA opposes retaliation against pharmacy ~~staff~~ personnel for reporting workplace issues that may negatively impact patient safety.

(JAPhA. NS4(5)(suppl 1):S8; September/October 2001) (Reviewed 2007) (Reviewed 2009) (Reviewed 2014) (Reviewed 2019)

Policy Review Committee - Amend

Recommend to Amend – Item #29

2013, 2001, 1994 Stakeholder Responsibilities in Appropriate Medication Use Pharmacist-Patient-Prescriber-Payer Responsibilities in Appropriate Drug Use

1. Recognizing pharmacists work in all facets of the medication use system and have varying responsibilities, APhA advocates pharmacist responsibilities align with the Joint Commission of Pharmacy Practitioners (JCPP) Pharmacist Patient Care Process and the Oath of a Pharmacist.
2. Recognizing patients are the focus of the medication use system, APhA advocates patients and caregivers assume responsibility for their health and well-being, actively engage in their care plan, communicate with health professionals, and learn more about their options for accessing care and associated costs for products and services.
3. Recognizing prescribers play a vital role in the medication use system, APhA advocates prescribers engage with patients and caregivers, in the assessment, development and implementation of the patient care plan. APhA also advocates that prescribers communicate, engage, and provide necessary information for pharmacists to engage in the care plan to ensure optimal patient care.
4. Recognizing payers' role in the medication use system, APhA advocates payers fairly design coverage benefits for products and services utilizing patient, pharmacist, and prescriber input to optimize health outcomes. Additionally, APhA advocates payers assume responsibility for providing efficient, clear, and uniform communication, as well as administrative and payment processes that are adaptable for advances in care.

(JAPhA. NS4(5)(suppl 1):S8; September/October 2001) (Reviewed 2007) (Reviewed 2009) (Reviewed 2014) (Reviewed 2019)

Policy Review Committee - Amend

Recommend to Amend – Item #30

2012, 2007, 1970 Employment Standards Policy Statement

It is the policy of APhA to further the following basic employment standards:

6. Employed pharmacists are obligated to ~~unhesitantly~~ bring to the attention of their employers all matters that will assist the employers in maintaining professional standards and successful practices.

It is the policy of APhA to support these basic employment standards by:

1. Encouraging and assisting state ~~and national pharmacy pharmacists associations and national specialty~~ associations to establish broadly representative bodies to study the subject of professional and economic relations and to establish locally responsive guidelines to assist employers and employed pharmacists in developing satisfactory employment relationships.
2. Encouraging and assisting state ~~and national pharmacists pharmacy~~ associations ~~and national specialty associations~~ to use their good offices, whenever invited, to resolve specific issues that may arise.
3. ~~Assisting state pharmacists associations and national specialty associations to use their good offices, whenever invited, to resolve specific issues that may arise.~~

(JAPhA. NS4(5)(suppl 1):S8; September/October 2001) (Reviewed 2007) (Reviewed 2009) (Reviewed 2014) (Reviewed 2019)

Policy Review Committee - Amend

Recommend to Amend – Item #31

2001 Administrative Contributions to Medication Errors

1. APhA encourages implementation of a standard pharmacy benefit card ~~prescription drug card~~ to improve the dispensing process and encourages the use of technology in this implementation.
2. APhA supports the use of technology to facilitate record-keeping of patient prescription information for third-party audit purposes and regulatory compliance.
3. APhA supports education of the public regarding the responsibility to be informed consumers of their pharmacy benefits provided through third-party plans.
4. APhA encourages third-party plans to provide pharmacies all information necessary for benefits administration in a timely organized manner or to provide access to the information through the Internet or similar technologies at no cost to the pharmacy.
5. APhA supports clear communication during the pharmacy claims adjudication process ~~supports the distinction of plan management messages (e.g., days' supply limitations or formulary management) from drug utilization review messages (e.g., drug-drug interactions)~~. APhA supports the communication of all plan management options available ~~(e.g., approved formulary alternatives)~~ from the claims processor to the pharmacist.
6. APhA supports the development and use of systems to communicate in-pharmacy drug utilization review messages with online claims processing systems to eliminate redundant and/or repetitive messages.

(JAPhA. NS4(5)(suppl 1):S8; September/October 2001) (Reviewed 2007) (Reviewed 2009) (Reviewed 2014) (Reviewed 2019)

Policy Review Committee - Amend

Recommend to Amend – Item #32

2011 Requiring **Influenza** Vaccination for All Pharmacy Personnel

APhA supports ~~an annual influenza vaccination~~ vaccinations, as recommended by the Centers for Disease Control and Prevention, as a condition of employment, training, or volunteering within an organization that provides pharmacy services or operates a pharmacy or pharmacy department (unless a valid medical or religious reason precludes vaccination).

(JAPhA. NS51(4):482; July/August 2011) (Reviewed 2012) (Reviewed 2017)

Policy Review Committee - Amend

Recommend to Amend – Item #33

2000 Medication Errors

1. APhA ~~as the national professional society of pharmacists,~~ will work to ensure pharmacy is the profession responsible for providing leadership in developing a safe, error-free medication use process.
2. APhA supports continuation and expansion of medication error reporting programs.
3. ~~Medication error reporting programs should be non-punitive in nature and allow appropriate anonymity to facilitate error reporting and development of solutions to eliminate error.~~
4. APhA supports identifying the system-based causes of errors and building systems to support safe medication practice.

(JAPhA. NS(9):40; September/October 2000) (Reviewed 2007) (Reviewed 2009) (Reviewed 2014) (Reviewed 2019)

Policy Review Committee - Amend

Recommend to Amend – Item #34

2012, 2005, 1992 The Role of Pharmacists Pharmacy Personnel in Public Health Awareness

1. APhA recognizes the unique role and accessibility of pharmacy personnel ~~pharmacist~~ in public health.
2. APhA encourages pharmacy personnel ~~pharmacists~~ to provide services, education, and information on public health issues.
3. APhA encourages the development of public health programs for use by pharmacy personnel ~~pharmacists and student pharmacists~~.
4. APhA should provide necessary information and materials for pharmacy personnel and student pharmacists ~~and pharmacists~~ to carry out their role in disseminating public health information.
5. APhA encourages organizations to include pharmacy personnel ~~pharmacists and student pharmacists~~ in the development of public health programs.

(JAPhA. NS(9):40; September/October 2000) (Reviewed 2007) (Reviewed 2009) (Reviewed 2014) (Reviewed 2019)

Policy Review Committee - Amend

Recommend to Amend – Item #35

2017 Drug Disposal Program Involvement

APhA urges pharmacists to expand patient access to secure, convenient, and environmentally ~~ecologically~~ responsible drug disposal options, in accordance with the Secure and Responsible Drug Disposal Act of 2010, by implementing disposal programs they deem appropriate for their individual practice sites, patient care settings, and business models in an effort to reduce the amount of dispensed but unused prescription drug product available for diversion and misuse.

(JAPhA. 57(4):441; July/August 2017)

Policy Review Committee - Amend

Recommend to Amend – Item #36

2017 Drug Disposal Program Involvement

APhA supports ~~aggressive~~ research and development of pharmaceutical packaging disposal by pharmacists, pharmaceutical manufacturers, waste product managers, and other stakeholders ~~appropriate parties of mechanisms~~ to increase recycling, ~~of non-hazardous, pharmaceutical, packaging materials,~~ to reduce unnecessary waste ~~in pharmaceutical product packaging~~, and ~~to~~ minimize the opportunity for counterfeiters to use discarded packaging.

*(Am Pharm. NS32(6):516; June 1992) (Reviewed 2004) (JAPhA. NS45(5):580; September/October 2007)
(Reviewed 2012) (Reviewed 2017)*

Policy Review Committee – Amend

Policy Statements Using the Word “Furnish” (Items 38-40)

Recommend AMENDING to replace “furnish” with “independently prescribe”

Policy Statements related to Regulatory Language (Items 41-103, 122)

Recommend AMENDING to replace existing variation of regulatory language with standardized language “laws, regulations, and policies”

Policy Statements related to People-centric Language (Items 104-122)

Recommend AMENDING to represent people-centric language

Policy Review Committee - Archive

Recommend to Archive – Item #37

2001 Medication Error Reporting

1. APhA strongly encourages participation in error reporting at the organizational (pharmacy/institution) level and in other established state and national reporting programs.
2. APhA encourages direct error reporting by the individual(s) involved in the incident to ensure that the most relevant and detailed information is available for evaluation of the incident and for systems improvement.
3. Error reporting programs should regularly analyze and report information about the leading types and causes of errors reported to their system so that practitioners can utilize this information for systems enhancements and quality improvement.
4. APhA encourages state boards of pharmacy and other responsible entities to consider pharmacists participation in reporting of errors as a mitigating factor in determining any legal or disciplinary action related to the incident.

(JAPhA. NS4(5)(suppl 1):S8; September/October 2001) (Reviewed 2007) (Reviewed 2009) (Reviewed 2014) (Reviewed 2019)

Comments: The Policy Review Committee recommends ARCHIVING current existing policy as the newly adopted “2023 Just Culture Approach in Pharmacy” policy is contemporary and more effectively addresses medication error reporting and pharmacist protection.



Opportunity for Discussion



Housekeeping Items & Next Steps

How will these reports be handled in the APhA2024 House of Delegates?

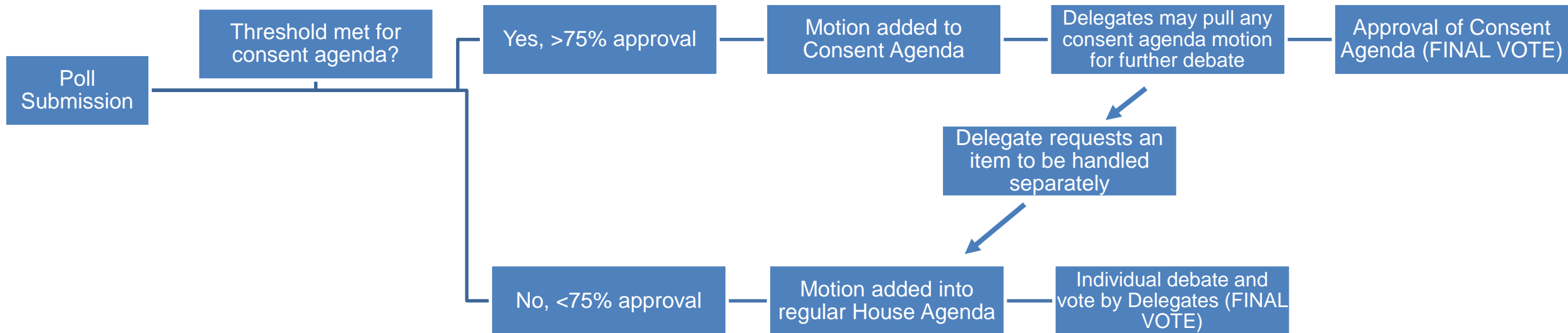
How will these reports be handled in the APhA2024 House of Delegates?

Consent Agenda Process

- Delegates submit responses on individual motions through an **electronic poll**
- Motions that receive **at least 75%** approval are added into a consent agenda
 - Consent agenda is handled with a singular motion
 - Delegates can pull any item from the consent agenda for separate debate and voting without debate
- Motions that receive **less than 75%** approval are added into the regular House agenda for individual action

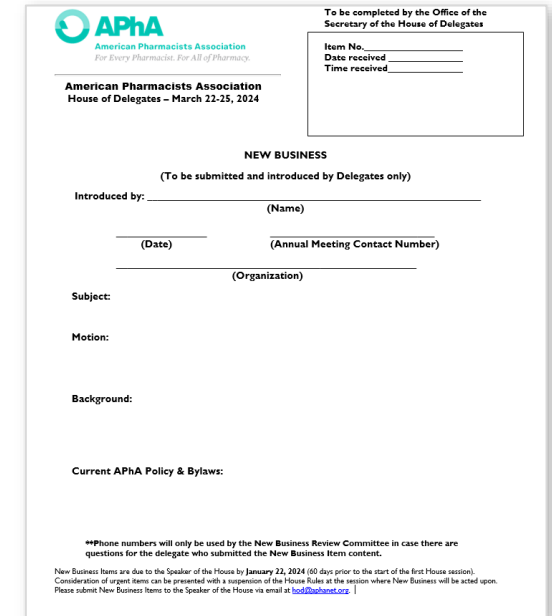
Use of an Electronic Poll

Process to handle Policy Reference Committee and New Business Review Committee Reports



Housekeeping Items

- New Business Items due **January 22, 2024** by 11:59pm PT
- Register for Upcoming House of Delegates Webinars



The form is titled "American Pharmacists Association House of Delegates - March 22-25, 2024". It includes a header with the APhA logo and tagline. A box on the right is for tracking: "To be completed by the Office of the Secretary of the House of Delegates" with fields for "Item No.", "Date received", and "Time received". The main section is "NEW BUSINESS (To be submitted and introduced by Delegates only)". It contains fields for "Introduced by:" (Name), "(Date)", "(Annual Meeting Contact Number)", and "(Organization)". There are also sections for "Subject:", "Motion:", "Background:", and "Current APhA Policy & Bylaws:". At the bottom, there is a disclaimer: "**Phone numbers will only be used by the New Business Review Committee in case there are questions for the delegate who submitted the New Business Item content. New Business Items are due to the Speaker of the House by January 22, 2024 (60 days prior to the start of the first House session). Consideration of urgent items can be presented with a suspension of the House Rules at the session where New Business will be acted upon. Please submit New Business Items to the Speaker of the House via email at hod@apha.org."

HOD Open Hearing on Policy Review and HRRC Report

- WED, JAN 10, 2024, 2:00 PM – 3:00 PM EST
- WED, JAN 17, 2024, 6:00 PM – 7:00 PM EST

HOD Open Forum on New Business Items

- WED, FEB 7, 2024, 2:00 PM – 3:00 PM EST
- WED, FEB 14, 2024, 6:00 PM – 7:30 PM EST

HOD Open Hearing on March 2024 House Session Materials

- WED, FEB 21, 2024, 2:00 PM – 3:00 PM EST
- WED, FEB 28, 2024, 6:00 PM – 7:00 PM EST



Who will be the next Speaker of the House?

- **Do you have a passion for policy?**
 - The House of Delegates Committee on Nominations is seeking applications for the office of Speaker-elect.
 - The Speaker-elect will be elected and installed during the APhA2024 Annual Meeting and will complete a three-year term through the 2027 Annual Meeting.
 - If interested submit a [candidate application](#) by **February 13, 2024**.



APhA
House of Delegates

CONSIDER SERVING YOUR ASSOCIATION & THE PROFESSION!

CALL for CANDIDATES*

The House of Delegates Committee on Nominations is seeking applications for the office of Speaker-elect

The APhA House of Delegates will be electing its next speaker-elect at APhA2024

[SUBMIT YOUR APPLICATION HERE](#)

*All candidates must be an APhA Member and a Seated Delegate in the House of Delegates per Rule 8 of the APhA House Rules of Procedure.



Who will be the next Parliamentarian?

- **Michael Mone has been appointed to serve as the APhA2024 Parliamentarian**
- **The House of Delegates is seeking applications for the 2024-2026 Parliamentarian**
 - Appointed by the Speaker of the House and Executive Vice President to complete a two-year term through the 2026 Annual Meeting.
 - If interested submit a [candidate application](#) by **January 31, 2024.**



A_{Ph}A2024

Annual Meeting & Exposition

Orlando | March 22-25



REGISTRATION



**REGISTER
BY FEB 10
FOR
EARLY
BIRD
SPECIAL**

**First Session of the House of Delegates in Orlando, FL
Friday, March 22 from 2:30pm – 5:00pm**

**Second Session of the House of Delegates in Orlando, FL
Monday, March 25 from 1:30pm – 4:30pm**

For Every Pharmacist. For All of Pharmacy.



Thank you!

Contact HOD Staff or submit additional questions or comments at hod@aphanet.org

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